

DD/S 62-4648

**SECRET**

25X1A6b

26 SEP 1962

**MEMORANDUM FOR: Director of Personnel**

**SUBJECT** : Additional Staffing Complement  
Positions for [REDACTED]

25X1A6b

**REFERENCE** : Memo dtd 20 Sept 62 to Compt  
fr D/Pers, same subject

1. The referenced increase in staffing complement and ceiling are approved subject to provision of funds for the additional positions by the Office of Training.

25X9

2. The Fiscal Year 1963 Personnel Ceiling of the Automatic Data Processing Staff is reduced by three from [REDACTED] and the Fiscal Year 1963 Personnel Ceiling of the Office of Training is increased by

25X9A2

three from [REDACTED]

*Signed*

L. K. White  
Deputy Director  
(Support)

SPA-DD/SJHP:fmf ( 25 Sept 62)

Distribution:

- Orig & 1 - Adse D/Pers
- 1 - OP/SWD
- 1 - Comptroller
- 1 - OTR
- ✓ 1 - DD/S Subject
- 1 - DD/S Chrono
- 1 - ADPS, Chief

**SECRET**

